

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

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# PHA Plans ky014rev03

5 Year Plan for Fiscal Years 2005 - 2009

Annual Plan for Fiscal Year 2007

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN  
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan  
Agency Identification**

**PHA Name: HOUSING AUTHORITY OF DANVILLE**  
**PHA Number: KY014**

**PHA Fiscal Year Beginning: 04/2007**

**PHA Programs Administered:**

☐ **Public Housing and Section 8**    ☐ **Section 8 Only**    ☒ **Public Housing Only**  
Number of public housing units:                      Number of S8 units:                      Number of public housing units:    393  
Number of S8 units:

☐ **PHA Consortia:** (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

**Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)**

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ PHA local offices

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ PHA local offices
- ☐ Main administrative office of the local government
- ☐ Main administrative office of the County government
- ☐ Main administrative office of the State government
- ☐ Public library
- ☒ PHA website
- ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- ☒ Main business office of the PHA
- ☐ PHA development management offices
- ☐ Other (list below)

**5-YEAR PLAN**  
**PHA FISCAL YEARS 2005 - 2009**  
[24 CFR Part 903.5]

**A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- ☐ The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- ☒ The PHA's mission is: The Housing Authority of Danville is dedicated to providing this community with quality, affordable housing that is decent, well maintained and free from drugs and violent crime. We endeavor to provide livable communities that are made up of a diverse range of economic incomes so that the children of these communities have role models who are visibly striving to make economic gains for their families. We are committed to providing our residents with as many opportunities as possible to become economically self-sufficient. We shall do all of these things while serving our residents and neighboring citizens with the highest degree of professional courtesy, empathy, and respect as we assist our residents towards becoming involved and productive members of our community.

**B. Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

**HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

- ☒ PHA Goal: Expand the supply of assisted housing
- Objectives:
- ☐ Apply for additional rental vouchers:
  - ☒ Reduce public housing vacancies:
  - ☐ Leverage private or other public funds to create additional housing opportunities:
  - ☐ Acquire or build units or developments
  - ☐ Other (list below)

- ☒ PHA Goal: Improve the quality of assisted housing  
Objectives:
- ☒ Improve public housing management: (PHAS score) 89
  - ☐ Improve voucher management: (SEMAP score)
  - ☒ Increase customer satisfaction:
  - ☒ Concentrate on efforts to improve specific management functions:  
(list; e.g., public housing finance; voucher unit inspections)
  - ☒ Renovate or modernize public housing units:
  - ☐ Demolish or dispose of obsolete public housing:
  - ☐ Provide replacement public housing:
  - ☐ Provide replacement vouchers:
  - ☐ Other: (list below)

- ☐ PHA Goal: Increase assisted housing choices  
Objectives:
- ☐ Provide voucher mobility counseling:
  - ☐ Conduct outreach efforts to potential voucher landlords
  - ☐ Increase voucher payment standards
  - ☐ Implement voucher homeownership program:
  - ☐ Implement public housing or other homeownership programs:
  - ☐ Implement public housing site-based waiting lists:
  - ☐ Convert public housing to vouchers:
  - ☐ Other: (list below)

**HUD Strategic Goal: Improve community quality of life and economic vitality**

- ☒ PHA Goal: Provide an improved living environment  
Objectives:
- ☒ Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
  - ☐ Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
  - ☒ Implement public housing security improvements:
  - ☐ Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
  - ☐ Other: (list below)

**HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

☒ PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- ☒ Increase the number and percentage of employed persons in assisted families:
- ☒ Provide or attract supportive services to improve assistance recipients' employability:
- ☒ Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- ☐ Other:

**HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans**

☒ PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- ☐ Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
- ☐ Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- ☒ Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
- ☒ Other: Convert a 5-bedroom unit into a 4-bedroom totally accessible unit.

**Other PHA Goals and Objectives: (list below)**

Goal	Objective
Promote the rights of the frail elderly to remain in their own homes.	Continue to develop a system to deliver services of elderly to enable them to continue to reside at Arnold Tower and Latimer Heights. (2007, 2008, and 2009)
Continue to collaborate with KyADAPT and HomeplaceSupport Services LLC to develop group homes for adults with hearing impairment and/or mental and physical disabilities.	Set up a delivery system to assist adults with multiple disabilities to live independently with supportive system in place. Set aside large units that will adapt to the group home living structure. Convert a vacant 5-bedroom unit into a 4-bedroom accessible unit based on the latest ADA and Section 504 requirements (14-03).
Provide the best affordable housing in the community to low income families by increasing occupancy rate to greater than 97%.	Continue to reduce vacancies to no more than 3% by use of marketing strategy to attract applicants from the conventional housing market (by 2007 and ongoing)

<b>Goal</b>	<b>Objective</b>
Make energy conservation improvements.	McIntyre Circle (KY14-01) using Capital Funds, lower utility usage for natural gas by replacing windows and insulating walls. (2006-2007). Replace incandescent lights with fluorescent. Utilize KU program to install governors on air conditioning units.
Provide avenues for family self-sufficiency for working families.	Provide preferences for working families on the waiting list in sites that have income targeting.
Improve the Housing Authority of Danville's marketability of units.	Focus capital improvements on upgrades to unit interiors and attractive lighting as provided in the Capital Fund budgets. Continue to house law enforcement officers to enhance security. (2007, 2008, 2009)
Maintain the housing authority's physical assets in a manner that is both efficient and more cost effective.	The housing authority will continue to review and revise maintenance programs. Include standardization of equipment and supplies. (2007)
Remain in high performer status.	Address areas of physical improvements and vacancies to achieve +90% score. (2007)
Provide environments that promote education for adults and children	Continue to collaborate with The Salvation Army to operate an after-school tutorial and computer program at Bate-Wood Homes. Collaborate with the Danville School System to establish a learning facility at 16 Burckley Drive
Continue to maintain safe and decent housing.	Continue to address safety concerns by housing law enforcement personnel at housing sites. Establish a police substation at Burckley Drive to deter criminal activity from spilling over from the crime infested multi-family facility located across the street.

**Annual PHA Plan**  
**PHA Fiscal Year 2007**  
[24 CFR Part 903.7]

**i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.



**Standard Plan**



**Troubled Agency Plan**

**ii. Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Housing Authority of Danville will focus of the advantages made possible through asset management. AMP groupings will address deficiencies that are unique to their families and facilities. AMP101 is experiencing high vacancies and will review security measures, ceiling rents and population characteristics to establish new methods in attracting residents. AMP 201 has a major renovation program underway and will utilize this upgrade to attract higher income families. AMP 301 has a high population of frail elderly and will be working with outside agencies to address services to assist in self-sufficiency. The goals of the Housing Authority of Danville meet with those expressed by the Consolidated Plan to promote housing opportunities for persons with special housing needs by increasing awareness, providing technical assistance and funding to housing service providers.

**iii. Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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### Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

#### Required Attachments:

- ☒ Admissions Policy for Deconcentration – Attachment A
- ☒ FY 2007 Capital Fund Program Annual Statement – Attachment B
- ☐ Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- ☒ List of Resident Advisory Board Members – Attachment C
- ☒ List of Resident Board Member – Attachment D
- ☒ Community Service Description of Implementation – Attachment E
- ☒ Information on Pet Policy – Attachment F
- ☐ Section 8 Homeownership Capacity Statement, if applicable
- ☐ Description of Homeownership Programs, if applicable

#### Optional Attachments:

- ☒ PHA Management Organizational Chart – Attachment G
- ☒ 5-Year Action Plan, FY 2006 P&E Report and 2005 Final Report for Capital Fund Programs– Attachment H
- ☐ Public Housing Drug Elimination Program (PHDEP) Plan
- ☒ Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text) – Attachment I
- ☒ Other : Substantial Deviation – Attachment J
- Progress on Goals – Attachment K

### Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
<b>X</b>	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
<b>X</b>	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
<b>X</b>	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
<b>X</b>	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
<b>X</b>	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
<b>X</b>	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
<b>N/A</b>	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
<b>X</b>	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
<b>X</b>	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
<b>X</b>	Schedule of flat rents offered at each public housing development	Annual Plan: Rent Determination

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	<input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	
<b>N/A</b>	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
<b>X</b>	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
<b>X</b>	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
<b>N/A</b>	Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
<b>X</b>	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
<b>X</b>	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
<b>X</b>	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
<b>N/A</b>	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
<b>N/A</b>	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
<b>N/A</b>	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
<b>X</b>	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
<b>X</b>	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
<b>N/A</b>	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
<b>X</b>	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
<b>N/A</b>	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
<b>N/A</b>	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
<b>N/A</b>	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open	Annual Plan: Safety and Crime Prevention

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	grant and most recently submitted PHDEP application (PHDEP Plan)	
<b>X</b>	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

## **1. Statement of Housing Needs**

[24 CFR Part 903.7 9 (a)]

### **A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

<b>Housing Needs of Families in the Jurisdiction by Family Type</b>							
<b>Family Type</b>	<b>Overall</b>	<b>Afford-ability</b>	<b>Supply</b>	<b>Quality</b>	<b>Access-ibility</b>	<b>Size</b>	<b>Loca-tion</b>
Income <= 30% of AMI	<b>892</b>	<b>52%</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
Income >30% but <=50% of AMI	<b>466</b>	<b>22%</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
Income >50% but <80% of AMI	<b>513</b>	<b>1%</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
Elderly	<b>524</b>	<b>43%</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
Families with Disabilities	<b>94</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
Race/Ethnicity	<b>1587</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
Race/Ethnicity	<b>103</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
Race/Ethnicity	<b>10</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
Race/Ethnicity	<b>171</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

☒ Consolidated Plan of the Jurisdiction/s

Indicate year: 2000

- ☐ U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- ☐ American Housing Survey data  
Indicate year:
- ☐ Other housing market study  
Indicate year:
- ☐ Other sources: (list and indicate year of information)

## **B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists**

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

<b>Housing Needs of Families on the Waiting List</b>			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	58		147 units or 37%
Extremely low income <=30% AMI	42	72	
Very low income (>30% but <=50% AMI)	9	15	
Low income (>50% but <80% AMI)	7	13	
Families with children	10	17	
Elderly families	43	74	
Families with Disabilities	6	10	
Race/ethnicity-White	51	87	
Race/ethnicity-Black	5	9	
Race/ethnicity-Hispanic	2	3	
Race/ethnicity-Other	0	0	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	41		

Housing Needs of Families on the Waiting List			
2 BR	17		
3 BR	0		
4 BR	0		
5 BR	0		
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes: How long has it been closed (# of months)? Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

### C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

#### (1) Strategies

**Need: Shortage of affordable housing for all eligible populations**

#### **Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- ☒ Employ effective maintenance and management policies to minimize the number of public housing units off-line
- ☒ Reduce turnover time for vacated public housing units
- ☒ Reduce time to renovate public housing units
- ☐ Seek replacement of public housing units lost to the inventory through mixed finance development
- ☐ Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- ☐ Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- ☒ Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- ☐ Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- ☐ Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- ☐ Participate in the Consolidated Plan development process to ensure coordination with broader community strategies

☐ Other (list below)

**Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- ☐ Apply for additional section 8 units should they become available
- ☐ Leverage affordable housing resources in the community through the creation of mixed - finance housing
- ☐ Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- ☐ Other: (list below)

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- ☐ Employ admissions preferences aimed at families with economic hardships
- ☐ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- ☒ Employ admissions preferences aimed at families who are working
- ☒ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- ☐ Seek designation of public housing for the elderly

- ☐ Apply for special-purpose vouchers targeted to the elderly, should they become available
- ☒ Other: (list below) Collaborate with agencies to bring services to the frail elderly in order to remain in their homes.

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- ☐ Seek designation of public housing for families with disabilities
- ☐ Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- ☐ Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- ☐ Affirmatively market to local non-profit agencies that assist families with disabilities
- ☒ Other: Collaborate with agencies in establishing group homes using Housing Authority of Danville's large units. The units will be renovated for accessibility using Capital Funds. The goals of the Housing Authority of Danville meet with those expressed by the Consolidated Plan to promote housing opportunities for persons with special housing needs by increasing awareness, providing technical assistance and funding to housing service providers.

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- ☐ Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- ☐ Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- ☐ Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- ☐ Market the section 8 program to owners outside of areas of poverty /minority concentrations
- ☐ Other: (list below)



**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- ☒ Funding constraints
- ☒ Staffing constraints
- ☐ Limited availability of sites for assisted housing
- ☐ Extent to which particular housing needs are met by other organizations in the community
- ☐ Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- ☒ Influence of the housing market on PHA programs
- ☐ Community priorities regarding housing assistance
- ☐ Results of consultation with local or state government
- ☐ Results of consultation with residents and the Resident Advisory Board
- ☒ Results of consultation with advocacy groups
- ☐ Other: (list below)

**2. Statement of Financial Resources**

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2007 grants)</b>		
a) Public Housing Operating Fund	723,066.00	Operations
b) Public Housing Capital Fund	574,906.00	See Capital Fund 501-07
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance		
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
<b>2. Prior Year Federal Grants (unobligated funds only) (list below) CGP 501-06</b>	160,355.00	See Capital Fund Budget 501-06
<b>3. Public Housing Dwelling Rental Income</b>	875,054.00	Operations
<b>4. Other income (list below)</b>		
<b>4. Non-federal sources (list below)</b>		
<b>Total resources</b>	2,333,381.00	

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

##### **(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- ☐ When families are within a certain number of being offered a unit: (state number)

- ☒ When families are within a certain time of being offered a unit: when a unit is available for the family based on position on waiting list.
- ☐ Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- ☒ Criminal or Drug-related activity
- ☒ Rental history
- ☐ Housekeeping
- ☒ Other (Financial History based on Credit Report)

c. ☒ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. ☒ Yes ☐ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. ☒ Yes ☐ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

## **(2)Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- ☒ Community-wide list
- ☐ Sub-jurisdictional lists
- ☐ Site-based waiting lists
- ☐ Other (describe)

b. Where may interested persons apply for admission to public housing?

- ☒ PHA main administrative office
- ☐ PHA development site management office
- ☐ Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. ☐ Yes ☐ No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?

If yes, how many lists?

3. ☐ Yes ☐ No: May families be on more than one list simultaneously

If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- ☐ PHA main administrative office
- ☐ All PHA development management offices
- ☐ Management offices at developments with site-based waiting lists
- ☐ At the development to which they would like to apply
- ☐ Other (list below)

### **(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- ☒ One
- ☐ Two
- ☐ Three or More

b. ☒ Yes ☐ No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

### **(4) Admissions Preferences**

a. Income targeting:

☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- ☒ Emergencies
- ☒ Overhoused
- ☒ Underhoused
- ☒ Medical justification
- ☒ Administrative reasons determined by the PHA (e.g., to permit modernization work)
- ☐ Resident choice: (state circumstances below)
- ☐ Other: (list below)

c. Preferences

1. Yes ☐ No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- ☐ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- ☐ Victims of domestic violence
- ☐ Substandard housing
- ☐ Homelessness
- ☐ High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- ☒ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans’ families
- ☐ Residents who live and/or work in the jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☒ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☐ Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

1 Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- 2 ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in the jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- 2 ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☐ Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- ☐ The PHA applies preferences within income tiers
- ☐ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

#### **(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- ☒ The PHA-resident lease
- ☒ The PHA's Admissions and (Continued) Occupancy policy
- ☒ PHA briefing seminars or written materials
- ☐ Other source (list)

b. How often must residents notify the PHA of changes in family composition?

(select all that apply)

- ☐ At an annual reexamination and lease renewal
- ☒ Any time family composition changes
- ☐ At family request for revision
- ☐ Other (list)

#### **(6) Deconcentration and Income Mixing**

- a. ☒ Yes ☐ No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. ☒ Yes ☐ No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

☐ Adoption of site based waiting lists

If selected, list targeted developments below:

☐ Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments

If selected, list targeted developments below:

☒ Employing new admission preferences at targeted developments

If selected, list targeted developments below: KY14-07

☐ Other (list policies and developments targeted below)

d. ☐ Yes ☒ No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

☐ Additional affirmative marketing

☐ Actions to improve the marketability of certain developments

☐ Adoption or adjustment of ceiling rents for certain developments

☐ Adoption of rent incentives to encourage deconcentration of poverty and income-mixing

☐ Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

☐ Not applicable: results of analysis did not indicate a need for such efforts

☐ List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

☐ Not applicable: results of analysis did not indicate a need for such efforts

☐ List (any applicable) developments below:

## B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### (1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- ☐ Criminal or drug-related activity only to the extent required by law or regulation
  - ☐ Criminal and drug-related activity, more extensively than required by law or regulation
  - ☐ More general screening than criminal and drug-related activity (list factors below)
  - ☐ Other (list below)
- b. ☐ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. ☐ Yes ☐ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. ☐ Yes ☐ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- ☐ Criminal or drug-related activity
  - ☐ Other (describe below)

### (2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- ☐ None
  - ☐ Federal public housing
  - ☐ Federal moderate rehabilitation
  - ☐ Federal project-based certificate program
  - ☐ Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- ☐ PHA main administrative office



☐ Other (list below)

**(3) Search Time**

- a. ☐ Yes ☐ No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

**(4) Admissions Preferences**

- a. Income targeting

☐ Yes ☐ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

- b. Preferences

1. ☐ Yes ☐ No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- ☐ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- ☐ Victims of domestic violence
- ☐ Substandard housing
- ☐ Homelessness
- ☐ High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in your jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes

☐ Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time

Former Federal preferences

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)  
Victims of domestic violence  
Substandard housing  
Homelessness  
High rent burden

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability  
☐ Veterans and veterans’ families  
☐ Residents who live and/or work in your jurisdiction  
☐ Those enrolled currently in educational, training, or upward mobility programs  
☐ Households that contribute to meeting income goals (broad range of incomes)  
☐ Households that contribute to meeting income requirements (targeting)  
☐ Those previously enrolled in educational, training, or upward mobility programs  
☐ Victims of reprisals or hate crimes  
☐ Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- ☐ Date and time of application  
☐ Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- ☐ This preference has previously been reviewed and approved by HUD  
☐ The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- ☐ The PHA applies preferences within income tiers
- ☐ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

#### **(5) Special Purpose Section 8 Assistance Programs**

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- ☐ The Section 8 Administrative Plan
- ☐ Briefing sessions and written materials
- ☐ Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- ☐ Through published notices
- ☐ Other (list below)

### **4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

#### **(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- ☐ The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- ☒ The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- ☐ \$0  
☐ \$1-\$25  
☒ \$26-\$50

2. ☐ Yes ☒ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? I think.

3. If yes to question 2, list these policies below:

**HUD-Defined Financial Hardship**

Financial hardship includes the following situations:

- (1) The family has lost eligibility for or is awaiting an eligibility determination for a federal, state, or local assistance program. This includes a family member who is a non-citizen lawfully admitted for permanent residence under the Immigration and Nationality Act who would be entitled to public benefits but for Title IV of the Personal Responsibility and Work Opportunity Act of 1996.

Housing Authority of Danville Policy

A hardship will be considered to exist only if the loss of eligibility has an impact on the family's ability to pay the minimum rent.

For a family waiting for a determination of eligibility, the hardship period will end as of the first of the month following (1) implementation of assistance, if approved, or (2) the decision to deny assistance. A family whose request for assistance is denied may request a hardship exemption based upon one of the other allowable hardship circumstances.

- (2) The family would be evicted because it is unable to pay the minimum rent.

Housing Authority of Danville Policy

For a family to qualify under this provision, the cause of the potential eviction must be the family's failure to pay rent and excess utilities.

- (3) Family income has decreased because of changed family circumstances, including the loss of employment.

- (4) A death has occurred in the family.

Housing Authority of Danville Policy

In order to qualify under this provision, a family must describe how the death has created a financial hardship (e.g., because of funeral-related expenses or the loss of the family member's income).

- (5) The family has experienced other circumstances determined by the Housing Authority of Danville.

Housing Authority of Danville Policy

The Housing Authority of Danville has not established any additional hardship criteria.

c. Rents set at less than 30% than adjusted income

1. ☐ Yes ☒ No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?
2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- ☐ For the earned income of a previously unemployed household member
- ☐ For increases in earned income
- ☐ Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

- ☐ Fixed percentage (other than general rent-setting policy)
- If yes, state percentage/s and circumstances below:

- ☐ For household heads
- ☐ For other family members
- ☐ For transportation expenses
- ☐ For the non-reimbursed medical expenses of non-disabled or non-elderly families
- ☒ Other: For the non-reimbursed medical expenses of non-disabled or non-elderly working family

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- ☒ Yes for all developments
- ☐ Yes but only for some developments
- ☐ No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- ☒ For all developments

- ☐ For all general occupancy developments (not elderly or disabled or elderly only)
- ☐ For specified general occupancy developments
- ☐ For certain parts of developments; e.g., the high-rise portion
- ☐ For certain size units; e.g., larger bedroom sizes
- ☐ Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- ☐ Market comparability study
- ☐ Fair market rents (FMR)
- ☐ 95<sup>th</sup> percentile rents
- ☐ 75 percent of operating costs
- ☐ 100 percent of operating costs for general occupancy (family) developments
- ☐ Operating costs plus debt service
- ☐ The "rental value" of the unit
- ☒ Other: Set at same level as Flat Rent

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- ☐ Never
- ☐ At family option
- ☐ Any time the family experiences an income increase
- ☒ Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) 25% increase of previously reported income
- ☐ Other (list below)

g. ☐ Yes ☒ No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

## **2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- ☐ The section 8 rent reasonableness study of comparable housing

- ☒ Survey of rents listed in local newspaper
- ☒ Survey of similar unassisted units in the neighborhood
- ☒ Other (Multi-family assisted units)

## B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### (1) Payment Standards

Describe the voucher payment standards and policies.

- a. What is the PHA's payment standard? (select the category that best describes your standard)
  - ☐ At or above 90% but below 100% of FMR
  - ☐ 100% of FMR
  - ☐ Above 100% but at or below 110% of FMR
  - ☐ Above 110% of FMR (if HUD approved; describe circumstances below)
  
- b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)
  - ☐ FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
  - ☐ The PHA has chosen to serve additional families by lowering the payment standard
  - ☐ Reflects market or submarket
  - ☐ Other (list below)
  
- c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)
  - ☐ FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
  - ☐ Reflects market or submarket
  - ☐ To increase housing options for families
  - ☐ Other (list below)
  
- d. How often are payment standards reevaluated for adequacy? (select one)
  - ☐ Annually
  - ☐ Other (list below)

- e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)
- ☐ Success rates of assisted families
- ☐ Rent burdens of assisted families
- ☐ Other (list below)

## **(2) Minimum Rent**

- a. What amount best reflects the PHA's minimum rent? (select one)
- ☐ \$0
- ☐ \$1-\$25
- ☐ \$26-\$50
- b. ☐ Yes ☐ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

## **5. Operations and Management**

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

### **A. PHA Management Structure**

Describe the PHA's management structure and organization.

(select one)

- ☒ An organization chart showing the PHA's management structure and organization is attached. ATTACHMENT G
- ☐ A brief description of the management structure and organization of the PHA follows:

### **B. HUD Programs Under PHA Management**

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover



Public Housing	393	147
Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs(list individually)		

### **C. Management and Maintenance Policies**

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management:

- Tenant Damages Cost List
- Resident Mold Policy
- Pest Control
- Housekeeping Standards
- Resident Handbook
- Parking Policy
- Lease Agreement
- Admissions & Continued Occupancy Policies & Procedures
- Rent Collection
- Employee Handbook

(2) Section 8 Management: (list below)

## **6. PHA Grievance Procedures**

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

**A. Public Housing**

1. ☐ Yes ☒ No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- ☒ PHA main administrative office  
☐ PHA development management offices  
☐ Other (list below)

**B. Section 8 Tenant-Based Assistance**

1. ☐ Yes ☐ No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- ☒ PHA main administrative office  
☐ Other (list below)

**7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

**A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

### **(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

☒ The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at **Attachment B**

-or-

☐ The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

### **(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. ☒ Yes ☐ No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

☒ The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at **Attachment H**

-or-

☐ The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

## **B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)**

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- ☐ Yes ☒ No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
- b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)

- ☐ Revitalization Plan under development
- ☐ Revitalization Plan submitted, pending approval
- ☐ Revitalization Plan approved
- ☐ Activities pursuant to an approved Revitalization Plan underway

- ☐ Yes ☒ No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
- If yes, list development name/s below:

- ☐ Yes ☒ No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
- If yes, list developments or activities below:

- ☐ Yes ☒ No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
- If yes, list developments or activities below:

## **8. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

### 2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If

“yes”, skip to component 9. If “No”, complete the Activity Description table below.)

<b>Demolition/Disposition Activity Description</b>
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected: 6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

**2. Activity Description**

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing

Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

<b>Designation of Public Housing Activity Description</b>
1a. Development name: 1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA's Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

## **10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

### **A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1. ☐ Yes ☒ No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

#### **2. Activity Description**

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing

Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

<b>Conversion of Public Housing Activity Description</b>
1a. Development name: 1b. Development (project) number:
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: ) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: ) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

## **11. Homeownership Programs Administered by the PHA**

## A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. ☐ Yes ☒ No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development



## B. Section 8 Tenant Based Assistance

1. ☐ Yes ☒ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

### 2. Program Description:

#### a. Size of Program

- ☐ Yes ☐ No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- ☐ 25 or fewer participants  
☐ 26 - 50 participants  
☐ 51 to 100 participants  
☐ more than 100 participants

#### b. PHA-established eligibility criteria

- ☐ Yes ☐ No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

## **12. PHA Community Service and Self-sufficiency Programs**

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

### A. PHA Coordination with the Welfare (TANF) Agency

#### 1. Cooperative agreements:

- ☒ Yes ☐ No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? 01/06/05

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- ☒ Client referrals
- ☒ Information sharing regarding mutual clients (for rent determinations and otherwise)
- ☐ Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- ☐ Jointly administer programs
- ☐ Partner to administer a HUD Welfare-to-Work voucher program
- ☐ Joint administration of other demonstration program
- ☐ Other (describe)

**B. Services and programs offered to residents and participants**

**(1) General**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- ☒ Public housing rent determination policies
- ☒ Public housing admissions policies
- ☐ Section 8 admissions policies
- ☐ Preference in admission to section 8 for certain public housing families
- ☐ Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- ☐ Preference/eligibility for public housing homeownership option participation
- ☐ Preference/eligibility for section 8 homeownership option participation
- ☐ Other policies (list below)

b. Economic and Social self-sufficiency programs

- ☒ Yes ☐ No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If "yes", complete the following table; if "no" skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use. )

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
Big Brothers & Big Sisters- mentoring program/drug prevention	50	Anyone	Big Brothers	Both
Afterschool program- tutorial program & computer lab	25	Anyone	The Salvation Army and Centre College	Both
HeadStart-preschool learning center	30	Anyone	Bluegrass Community Action	Both
Boyle County Family Resource Center-crises intervention center	? confidential	Anyone	Boyle County School System	Both
Young Achievers – Afterschool and weekend tutorial and drug prevention program for high school students	12	Anyone	Danville Independent School System	Both

## **(2) Family Self Sufficiency program/s**

### **a. Participation Description**

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2005 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8		

- b. ☐ Yes ☐ No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?  
If no, list steps the PHA will take below:

## **C. Welfare Benefit Reductions**

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- ☒ Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies  
☒ Informing residents of new policy on admission and reexamination

- ☒ Actively notifying residents of new policy at times in addition to admission and reexamination.
- ☒ Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- ☒ Establishing a protocol for exchange of information with all appropriate TANF agencies
- ☐ Other: (list below)

**D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937**

### **13. PHA Safety and Crime Prevention Measures**

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

#### **A. Need for measures to ensure the safety of public housing residents**

1. Describe the need for measures to ensure the safety of public housing residents

(select all that apply)

- ☐ High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- ☒ High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- ☐ Residents fearful for their safety and/or the safety of their children
- ☐ Observed lower-level crime, vandalism and/or graffiti
- ☒ People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- ☐ Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- ☐ Safety and security survey of residents
- ☒ Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- ☐ Analysis of cost trends over time for repair of vandalism and removal of graffiti
- ☒ Resident reports
- ☐ PHA employee reports
- ☒ Police reports

- ☐ Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- ☐ Other (describe below)

3. Which developments are most affected? Burckley Drive (KY14-09)

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- ☒ Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- ☒ Crime Prevention Through Environmental Design
- ☒ Activities targeted to at-risk youth, adults, or seniors
- ☐ Volunteer Resident Patrol/Block Watchers Program
- ☐ Other (describe below)

2. Which developments are most affected? Burckley Drive (KY14-09)

**C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- ☐ Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- ☒ Police provide crime data to housing authority staff for analysis and action
- ☒ Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- ☐ Police regularly testify in and otherwise support eviction cases
- ☒ Police regularly meet with the PHA management and residents
- ☐ Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- ☐ Other activities (list below)

2. Which developments are most affected? KY14-01,02,06,07,09 and 11

**D. Additional information as required by PHDEP/PHDEP Plan**

PHAs eligible for FY 2005 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- ☐ Yes ☒ No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

- ☐ Yes ☒ No: Has the PHA included the PHDEP Plan for FY 2005 in this PHA Plan?
- ☐ Yes ☒ No: This PHDEP Plan is an Attachment. (Attachment Filename: \_\_\_\_)

#### **14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

See ATTACHMENT F

#### **15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

#### **16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

1. ☒ Yes ☐ No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)
2. ☒ Yes ☐ No: Was the most recent fiscal audit submitted to HUD?
3. ☐ Yes ☒ No: Were there any findings as the result of that audit?
4. ☐ Yes ☐ No: If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? \_\_\_\_
5. ☐ Yes ☐ No: Have responses to any unresolved findings been submitted to HUD?  
If not, when are they due (state below)?

#### **17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. ☒ Yes ☐ No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock , including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)  
☐ Not applicable

- ☐ Private management
- ☒ Development-based accounting
- ☐ Comprehensive stock assessment
- ☒ Other: Developing policies specific to the AMPS

3. ☐ Yes ☒ No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

## **18. Other Information**

[24 CFR Part 903.7 9 (r)]

### **A. Resident Advisory Board Recommendations**

1. ☒ Yes ☐ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
- ☒ Attached at Attachment I
  - ☐ Provided below:
3. In what manner did the PHA address those comments? (select all that apply)
- ☒ Considered comments, but determined that no changes to the PHA Plan were necessary.
  - ☐ The PHA changed portions of the PHA Plan in response to comments  
List changes below:
  - ☐ Other: (list below)

### **B. Description of Election process for Residents on the PHA Board**

1. ☐ Yes ☒ No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. ☐ Yes ☒ No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

### **3. Description of Resident Election Process**

#### **a. Nomination of candidates for place on the ballot: (select all that apply)**

- ☐ Candidates were nominated by resident and assisted family organizations

- ☐ Candidates could be nominated by any adult recipient of PHA assistance
- ☐ Self-nomination: Candidates registered with the PHA and requested a place on ballot
- ☐ Other: (describe)

b. Eligible candidates: (select one)

- ☐ Any recipient of PHA assistance
- ☐ Any head of household receiving PHA assistance
- ☐ Any adult recipient of PHA assistance
- ☐ Any adult member of a resident or assisted family organization
- ☐ Other (list)

c. Eligible voters: (select all that apply)

- ☐ All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- ☐ Representatives of all PHA resident and assisted family organizations
- ☐ Other (list)

### C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: Kentucky Housing Corporation
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- ☒ The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- ☒ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- ☒ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- ☐ Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- ☐ Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: The goals of the Housing Authority of Danville meet with those expressed by the Consolidated Plan to promote housing opportunities for persons



with special housing needs by increasing awareness, providing technical assistance and funding to housing service providers.

#### **D. Other Information Required by HUD**

Use this section to provide any additional information requested by HUD.

#### **DEFINITION OF "SUBSTANTIAL DEVIATION" AND "SIGNIFICANT AMENDMENT OR MODIFICATION"**

The Public Housing Agency Plan Final Rule requires that each Public Housing Authority must define the terms "substantial deviation" and "significant amendment or modification." In addition, these definitions must be developed in conjunction with the Resident Advisory Board and must be included in the submission of the Housing Authority of Danville's Annual Plan.

The Housing Authority of Danville has, in conjunction with the Resident Advisory Board, developed the following definitions, as required by 24 CFR 903.7(r).

"Substantial deviation" from the Agency's Five Year Plan will include: Any change to a goal or objective that is included in the Housing Authority of Danville's Five Year Plan that would have an effect on the public housing residents.

"Significant Amendment or Modification" to the Agency's Five Year or Annual Plan is defined as follows:

Changes to rent, admissions policies and to the organization of the waiting list;

Additions of new activities under a component (e.g., plan to dispose of public housing units not previously included in the Annual Plan or conversion activities);

Changes to the current Grievance or Informal Hearing Procedures;

Any regulatory changes will be made to any Public Housing Authority policies or procedures as a matter of ongoing administration and will not be considered to constitute a significant amendment or modifications for purposes of the Housing Authority of Danville's Agency Plan.

## **Attachments**

Use this section to provide any additional attachments referenced in the Plans.

### **ATTACHMENT A**

#### **PART III: TENANT SELECTION**

##### **4-III.A. OVERVIEW**

The Housing Authority of Danville must establish tenant selection policies for families being admitted to public housing [24 CFR 960.201(a)]. The Housing Authority of Danville must not require any specific income or racial quotas for any developments [24 CFR 903.2(d)]. The Housing Authority of Danville must not assign persons to a particular section of a community or to a development or building based on race, color, religion, sex, disability, familial status or national origin for purposes of segregating populations [24 CFR 1.4(b)(1)(iii) and 24 CFR 903.2(d)(1)].

The order in which families will be selected from the waiting list depends on the selection method chosen by the Housing Authority of Danville. The availability of units also may affect the order in which families are selected from the waiting list.

The Housing Authority of Danville must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the Housing Authority of Danville's selection policies [24 CFR 960.206(e)(2)]. The Housing Authority of Danville's policies must be posted any place where the Housing Authority of Danville receives applications. The Housing Authority of Danville must provide a copy of its tenant selection policies upon request to any applicant or tenant. The Housing Authority of Danville may charge the family for providing a copy of its tenant selection policies [24 CFR 960.202(c)(2)].

##### **Housing Authority of Danville Policy**

When an applicant or resident family requests a copy of the Housing Authority of Danville's tenant selection policies, the Housing Authority of Danville will provide copies to them at cost.

##### **4-III.B. SELECTION METHOD**

The Housing Authority of Danville must describe the method for selecting applicant families from the waiting list.

##### **Local Preferences [24 CFR 960.206]**

PHAs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the Housing Authority of Danville to establish other local preferences, at its discretion. Any local preferences established must be consistent with the Housing Authority of Danville plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

##### **Housing Authority of Danville Policy**

In order to bring higher income families into public housing, the PHA will establish a preference for "working" families, where the head, spouse, cohead, or sole member is employed at least 32 hours per week and has had steady employment for a minimum of 6 months. Working Singles will be treated with the same local preference as a working family. VISTA-AmeriCorps volunteers will be given a priority preference over all working singles. As required by HUD, families where the head and spouse, or sole member is a person age 62 or

older, or is a person with disabilities, will also be given the benefit of the working preference [24 CFR 960.206(b)(2)].

#### **Income Targeting Requirement [24 CFR 960.202(b)]**

HUD requires that extremely low-income (ELI) families make up at least 40% of the families admitted to public housing during the Housing Authority of Danville's fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, the Housing Authority of Danville may skip non-ELI families on the waiting list in order to select an ELI family.

#### **Housing Authority of Danville Policy**

The Housing Authority of Danville will monitor progress in meeting the ELI requirement throughout the fiscal year. ELI families will be selected ahead of other eligible families on an as-needed basis to ensure that the income targeting requirement is met.

#### **Mixed Population Developments [24 CFR 960.407]**

A mixed population development is a public housing development or portion of a development that was reserved for elderly families and disabled families at its inception (and has retained that character) or the Housing Authority of Danville at some point after its inception obtained HUD approval to give preference in tenant selection for all units in the development (or portion of a development) to elderly and disabled families [24 CFR 960.102]. Elderly family means a family whose head, spouse, cohead, or sole member is a person who is at least 62 years of age. Disabled family means a family whose head, spouse, cohead, or sole member is a person with disabilities [24 CFR 5.403]. The Housing Authority of Danville must give elderly and disabled families equal preference in selecting these families for admission to mixed population developments. The Housing Authority of Danville may not establish a limit on the number of elderly or disabled families that may occupy a mixed population development. In selecting elderly and disabled families to fill these units, the Housing Authority of Danville must first offer the units that have accessibility features for families that include a person with a disability and require the accessibility features of such units. The Housing Authority of Danville may not discriminate against elderly or disabled families that include children (Fair Housing Amendments Act of 1988).

#### **Units Designated for Elderly or Disabled Families [24 CFR 945]**

The Housing Authority of Danville may designate projects or portions of a public housing project specifically for elderly or disabled families. The Housing Authority of Danville must have a HUD-approved allocation plan before the designation may take place.

Among the designated developments, the Housing Authority of Danville must also apply any preferences that it has established. If there are not enough elderly families to occupy the units in a designated elderly development, the Housing Authority of Danville may allow near-elderly families to occupy the units [24 CFR 945.303(c)(1)]. Near-elderly family means a family whose head, spouse, or cohead is at least 50 years old, but is less than 62 [24 CFR 5.403].

If there are an insufficient number of elderly families and near-elderly families for the units in a development designated for elderly families, the Housing Authority of Danville must make available to all other families any unit that is ready for re-rental and has been vacant for more than 60 consecutive days [24 CFR 945.303(c)(2)].

The decision of any disabled family or elderly family not to occupy or accept occupancy in designated housing shall not have an adverse affect on their admission or continued occupancy in public housing or their position on or placement on the waiting list. However, this protection does not apply to any family who refuses to occupy or accept occupancy in designated housing because of the race, color, religion, sex, disability, familial status, or national origin of the occupants of the designated housing or the surrounding area [24 CFR 945.303(d)(1) and (2)].

This protection does apply to an elderly family or disabled family that declines to accept occupancy, respectively, in a designated project for elderly families or for disabled families, and requests occupancy in a general occupancy project or in a mixed population project [24 CFR 945.303(d)(3)].

#### Housing Authority of Danville Policy

The Housing Authority of Danville does not have designated elderly or designated disabled housing at this time.

#### **Deconcentration of Poverty and Income-Mixing [24 CFR 903.1 and 903.2]**

The Housing Authority of Danville's admission policy must be designed to provide for deconcentration of poverty and income-mixing by bringing higher income tenants into lower income projects and lower income tenants into higher income projects. A statement of the Housing Authority of Danville's deconcentration policies must be included in its annual plan [24 CFR 903.7(b)].

The Housing Authority of Danville's deconcentration policy must comply with its obligation to meet the income targeting requirement [24 CFR 903.2(c)(5)].

Developments subject to the deconcentration requirement are referred to as 'covered developments' and include general occupancy (family) public housing developments. The following developments are not subject to deconcentration and income mixing requirements: developments operated by a Housing Authority of Danville with fewer than 100 public housing units; mixed population or developments designated specifically for elderly or disabled families; developments operated by a Housing Authority of Danville with only one general occupancy development; developments approved for demolition or for conversion to tenant-based public housing; and developments approved for a mixed-finance plan using HOPE VI or public housing funds [24 CFR 903.2(b)].

#### ***Steps for Implementation [24 CFR 903.2(c)(1)]***

To implement the statutory requirement to deconcentrate poverty and provide for income mixing in covered developments, the Housing Authority of Danville must comply with the following steps:

Step 1. The Housing Authority of Danville must determine the average income of all families residing in all the Housing Authority of Danville's covered developments. The Housing Authority of Danville may use the median income, instead of average income, provided that the Housing Authority of Danville includes a written explanation in its annual plan justifying the use of median income.

#### Housing Authority of Danville Policy

The Housing Authority of Danville will determine the average income of all families in all covered developments on an annual basis.

Step 2. The Housing Authority of Danville must determine the average income (or median income, if median income was used in Step 1) of all families residing in each covered development. In determining average income for each development, the Housing Authority of Danville has the option of adjusting its income analysis for unit size in accordance with procedures prescribed by HUD.

#### Housing Authority of Danville Policy

The Housing Authority of Danville will determine the average income of all families residing in each covered development (adjusting for unit size) on an annual basis.

Step 3. The Housing Authority of Danville must then determine whether each of its covered developments falls above, within, or below the established income range (EIR), which is from 85% to 115% of the average family income determined in Step 1. However, the upper limit must never be less than the income at which a family would be defined as an extremely low income family (30% of median income).

Step 4. The Housing Authority of Danville with covered developments having average incomes outside the EIR must then determine whether or not these developments are consistent with its local goals and annual plan.

Step 5. Where the income profile for a covered development is not explained or justified in the annual plan submission, the housing authority must include in its admission policy its specific policy to provide for deconcentration of poverty and income mixing.

Depending on local circumstances the Housing Authority of Danville's deconcentration policy may include, but is not limited to the following:

- Providing incentives to encourage families to accept units in developments where their income level is needed, including rent incentives, affirmative marketing plans, or added amenities
- Targeting investment and capital improvements toward developments with an average income below the EIR to encourage families with incomes above the EIR to accept units in those developments
- Establishing a preference for admission of working families in developments below the EIR
- Skipping a family on the waiting list to reach another family in an effort to further the goals of deconcentration
- Providing other strategies permitted by statute and determined by the Housing Authority of Danville in consultation with the residents and the community through the annual plan process to be responsive to local needs and Housing Authority of Danville strategic objectives

A family has the sole discretion whether to accept an offer of a unit made under the Housing Authority of Danville's deconcentration policy. The Housing Authority of Danville must not take any adverse action toward any eligible family for choosing not to accept an offer of a unit under the Housing Authority of Danville's deconcentration policy [24 CFR 903.2(c)(4)].

If, at annual review, the average incomes at all general occupancy developments are within the EIR, the Housing Authority of Danville will be considered to be in compliance with the deconcentration requirement and no further action is required.

#### Housing Authority of Danville Policy

For developments outside the EIR the Housing Authority of Danville will take the following actions to provide for deconcentration of poverty and income mixing: Establishing a preference for admission of working families and working singles in developments below the EIR

#### **Order of Selection [24 CFR 960.206(e)]**

The Housing Authority of Danville system of preferences may select families either according to the date and time of application or by a random selection process.

#### Housing Authority of Danville Policy

Families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the Housing Authority of Danville.

When selecting applicants from the waiting list the Housing Authority of Danville will match the characteristics of the available unit (unit size, accessibility features, unit type) to the applicants on the waiting lists.

By matching unit and family characteristics, it is possible that families who are lower on the waiting list may receive an offer of housing ahead of families with an earlier date and time of application or higher preference status.

Factors such as deconcentration or income mixing and income targeting will also be considered in accordance with HUD requirements and Housing Authority of Danville policy.

## ATTACHMENT B

## Annual Statement/Performance and Evaluation Report

### Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

### Part III: Implementation Schedule

[illegible]

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program Grant No: 501-07 Replacement Housing Factor Grant No:				Federal FY of Grant: 2007		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA WIDE	OPERATIONS	1406		25,000.00				
	MANAGEMENT IMPROVEMENT	1408		25,000.00				
	ADMINISTRATION	1410		43,000.00				
	A&E FEES	1430		44,000.00				
	<b>SUBTOTAL</b>			<b>137,000.00</b>				
McINTYRE CIRCLE								
14-01	SITE LIGHTING & FENCING	1450		15,000.00				
14-01	CABINETS	1460	16	48,000.00				
14-01	DRYWALL & PAINT	1460	16	50,000.00				
14-01	ELECTRICAL UPGRADE	1460	16	150,000.00				
14-01	PLUMBING UPGRADE	1460	16	80,000.00				
14-01	FLOORING	1460	16	22,000.00				
14-01	RENOVATION OF OFFICE	1470	1	22,906.00				
	<b>SUBTOTAL</b>			<b>387,906.00</b>				
CRESCENT								
14-03	ACCESSIBILITY RENOVATIONS	1460	1	50,000.00				
	<b>SUBTOTAL</b>			<b>50,000.00</b>				
	<b>TOTAL</b>			<b>574,906.00</b>				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: <b>HOUSING AUTHORITY OF DANVILLE</b>		Grant Type and Number Capital Fund Program Grant No: KY36PO14501-07 Replacement Housing Factor Grant No:			FFY of Grant: <b>2007</b>
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	25,000.00			
3	1408 Management Improvements	25,000.00			
4	1410 Administration	43,000.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	44,000.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	15,000.00			
10	1460 Dwelling Structures	400,000.00			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures	22,906.00			
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	574,906.00			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance	50,000.00			
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs	15,000.00			
26	Amount of line 21 Related to Energy Conservation Measures	200,000.00			



## ATTACHMENT C

### RESIDENT ADVISORY BOARD MEMBERS

Residents on the Advisory Council Board:

**Andrea Martin**, 118 J. E. Wood Drive, Danville, KY 40422

**Donna Matherly** 416 Crescent Drive, Danville, KY 40422

**Sarah Russell** 412 Crescent Drive, Danville 40422

**Billie Scott** 101 J.E. Woods Drive, Danville, KY 40422

**Stephen Schafer** 15 Burckley Drive, Danville, KY 40422

**Margaret Calhoun** 134 J.E. Woods Drive, Danville, KY 40422

**Sharon Lafeen** 203 Latimer Heights, Danville, KY 40422

**Terry Russell** 322 Nichols Terrace, Danville, KY 40422

## ATTACHMENT D

### RESIDENT BOARD MEMBER

Information on file with the local HUD office

# ATTACHMENT E

## COMMUNITY SERVICE

### HOUSING AUTHORITY OF DANVILLE

GET INVOLVED!



GIVE SOMETHING BACK TO YOUR COMMUNITY!

*The community service & self sufficiency program is intended to assist adult public housing residents in improving their own economic & social well being. This program gives you an opportunity to “give something back” to your community.*

#### What You Need To Know

- An orientation meeting will be scheduled during your first month as a Resident of the Housing Authority to discuss this requirement and our Agency’s Policy for this program. We will be happy to answer any questions you have at this time. Paperwork and forms will be given to you at that time which you will need to have your community service verified.
- It is the head of the household’s responsibility to ensure that all adults listed on the Lease Agreement remain in compliance with the program requirements.
- Any Resident who does not comply with the requirements of this program may not have their lease agreement renewed and you may lose your housing benefits.
- Residents of the Housing Authority of Danville are asked to verify their community service hours annually during their annual re-certification appointment but any Resident found in a lease violation situation will be asked to verify their hours are current as part of the condition to cure.
- Community service hours should be done on a regular basis. The requirement states that eligible participants of this program should perform eight (8) hours on a monthly basis. A tenant cannot perform more than eight during a month and “carryover” hours to count for previous or following months.
- The Housing Authority of Danville staff are available to assist you should you have a question or problem involving the Community Service Program and it’s requirements. Please do not hesitate to contact us during office hours to request assistance. We will be happy to help you.

## WHAT COMMUNITY SERVICE IS

All Residents should have their community service organization or group approved by the Housing Authority prior to volunteering their time. Only hours performed for approved groups or organizations will be counted towards meeting this requirement. Approved groups and organizations are not for profit agencies. These agencies provide services and assistance to the public community. They are all also located within Boyle county. The following choices are examples of approved community service choices:

- **Volunteering your time to the Salvation Army, Humane Society or Public Library.**
- **Performing volunteer services for a public school, including attending PTA meetings, assisting in the library, cafeteria or office.**
- **Volunteering your time as a coach or assistant for a children's group such as 4-H, Parks and Recreation sports groups or girl or boy scouts.**
- **Attending community education classes through a county extension office or working through a local literacy group towards getting your GED.**
- **Volunteering your time helping in your Church's nursery or youth center. Assisting with church special function's.**

The choices for community service are countless because there are always different things that you can do to assist your community. Just remember to make sure the opportunity you have chosen can be counted towards filling your requirement first!

## WHAT COMMUNITY SERVICE IS NOT

*We encourage all of our Residents who participate in the Community Service Program to choose something they enjoy or are interested in when filling this requirement. There are however many choices that cannot be counted towards fulfilling the eight (8) hours a month. Some examples of things that cannot count as community service are:*

- **Volunteering for any political group or organization .**
- **Time that you spend helping your immediate or extended family.**
- **Time that you spend helping a neighbor or friend.**
- **Any services that you perform and are paid for.**
- **Any work that can be considered employment for which you are paid. (Farm work or temporary work).**
- **Volunteering your time for agencies in counties other than the one you live in.**

## WHO CAN VERIFY MY COMMUNITY SERVICE

You may have a supervisor or manager verify the hours you have completed. Verification forms are given to you in your orientation packet and can be picked up at the central office. Friends, family or neighbors may not verify your community service. It is recommended that you have a verification completed each time you volunteer to ensure your time is properly counted.

# **ATTACHMENT F**

## **PET POLICY**

### **PET POLICY**

#### **THE QUALITY HOUSING & WORK RESPONSIBILITY ACT OF 1998**

#### **SECTION 526**

#### **INTRODUCTION**

The Housing Authority of Danville has discretion to decide whether or not to develop policies pertaining to the keeping of pets in public housing units. This Chapter explains the policies on the keeping of pets and any criteria or standards pertaining to the policy. The rules adopted are reasonably related to the legitimate interest to provide a decent, safe and sanitary living environment for all tenants, to protecting and preserving the physical condition of the property, and the financial interest of the Housing Authority of Danville.

The purpose of this policy is to establish the policy and procedures for ownership of pets in family and elderly units and to ensure that no applicant or resident is discriminated against regarding admission or continued occupancy because of ownership of pets. It also establishes reasonable rules governing the keeping of common household pets.

#### **ANIMALS THAT ASSIST PERSONS WITH DISABILITIES**

Pet rules will not be applied to animals assisting persons with disabilities.

To be excluded from the pet policy, the resident/pet owner must certify:

That there is a person with disabilities in the household;

That the animal has been trained to assist with the specified disability.

#### **A. MANAGEMENT APPROVAL OF PETS**

All pets must be approved in advance by the Housing Authority of Danville management.

The pet owner must submit and enter into a Pet Agreement with the Housing Authority of Danville.

#### **Registration of Pets**

Pets must be registered with the Housing Authority of Danville before they are brought onto the premises. Registration includes certificate signed by a licensed veterinarian or State/local authority that the pet has received all inoculations required by State or local law, and that the pet has no communicable disease(s) and is pest-free.

Registration must be renewed and will be coordinated with the annual recertification date and proof of license and inoculation will be submitted at least 30 days prior to annual reexamination.

Dogs and cats must be spayed or neutered prior to being admitted to housing.

Execution of a Pet Agreement with the Housing Authority of Danville stating that the tenant acknowledges complete responsibility for the care and cleaning of the pet will be required.

Approval for the keeping of a pet shall not be extended pending the completion of these requirements.

### **Refusal To Register Pets**

The Housing Authority of Danville may not refuse to register a pet based on the determination that the pet owner is financially unable to care for the pet. If the Housing Authority of Danville refuses to register a pet, a written notification will be sent to the pet owner stating the reason for denial and shall be served in accordance with Notice requirements.

The Housing Authority of Danville will refuse to register a pet if:

The pet is not a *common household pet* as defined in this policy;

Keeping the pet would violate any House Pet Rules;

The pet owner fails to provide complete pet registration information, or fails to update the registration annually;

The Housing Authority of Danville reasonably determines that the pet owner is unable to keep the pet in compliance with the pet rules and other lease obligations. The pet's temperament and behavior may be considered as a factor in determining the pet owner's ability to comply with provisions of the lease.

The notice of refusal may be combined with a notice of a pet violation.

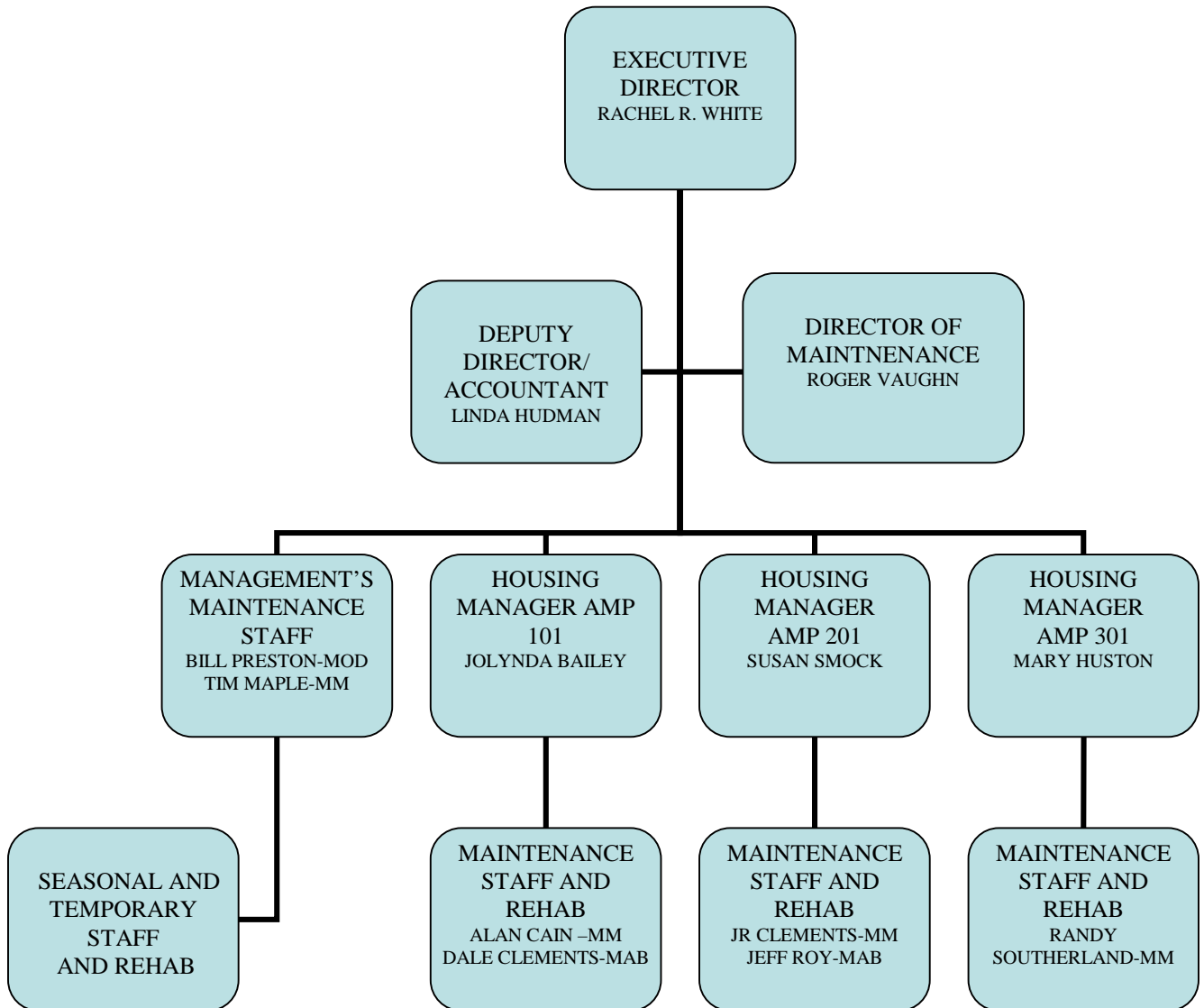
A resident who cares for another resident's pet must notify the Housing Authority of Danville and agree to abide by all of the pet rules in writing.

Housing Authority of Danville resident pet owners may not care for pets other than their own or approved pets owned by other Housing Authority of Danville families.

## ATTACHMENT G

### HOUSING AUTHORITY OF DANVILLE ORGANIZATIONAL CHART

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
AND THE BOARD OF COMMISSIONERS





# ATTACHMENT H

## Table for 5-Year Action Plan for Capital Fund

Capital Fund Program Five-Year Action Plan					
Part I: Summary					
PHA Name HOUSING AUTHORITY OF DANVILLE				<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2008 PHA FY: 2009	Work Statement for Year 3 FFY Grant: 2009 PHA FY: 2010	Work Statement for Year 4 FFY Grant: 2010 PHA FY: 2011	Work Statement for Year 5 FFY Grant: 2011 PHA FY: 2012
	Annual Statement				
<u>HA WIDE</u>		103,000.00	68,681.00	104,681.00	74,681.00
KY14-01					
KY14-02		362,000.00			
KY14-03					230,225.00
KY14-04					
KY14-05				470,225.00	
KY14-06					270,000.00
KY14-07					
KY14-08		109,906.00			
KY14-09					
KY14-10					
KY14-11			506,225.00		
CFP Funds Listed for 5-year planning		574,906.00	574,906.00	574,906.00	574,906.00
Replacement Housing Factor Funds					



<b>Capital Fund Program Five-Year Action Plan</b> <b>Part II: Supporting Pages—Work Activities</b>						
Activities for Year 1	Activities for Year 2 FFY Grant: 2008 PHA FY: 2009			Activities for Year: 3 FFY Grant: 2009 PHA FY: 2010		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	HA WIDE	OPERATIONS	20,000.00	HA WIDE	OPERATIONS	31,000.00
Annual		A & E FEE	34,000.00		A&E FEE	34,681.00
Statement		ADMINISTRATION	43,000.00		ADVERTISEMENT	3,000.00
		RELOCATION	6,000.00		<b>SUBTOTAL</b>	<b>68,681.00</b>
		<b>SUBTOTAL</b>	<b>103,000.00</b>			
	<b>BATE-WOOD</b>			<b>ARNOLD TOWER</b>		
	14-02	LIGHTING/FENCES	40,000.00	14-11	BALCONY REHAB	100,000.00
	14-02	DRYWALL	40,000.00	14-11	STAIRWELLS	50,000.00
	14-02	FLOORING	45,000.00	14-11	FACADE WORK	65,000.00
	14-02	WINDOWS	70,000.00	14-11	UNIT UPGRADE	233,972.00
	14-02	ELECTRICAL	70,000.00	14-11	PLUMBING	57,272.00
	14-02	PLUMBING	67,000.00		<b>SUBTOTAL</b>	<b>506,225.00</b>
		<b>SUBTOTAL</b>	<b>362,000.00</b>			
	<b>LATIMER HEIGHTS</b>					
	14-08	ELECTRICAL UPGRADE	109,906.00			
		<b>SUBTOTAL</b>	<b>109,906.00</b>			
<b>Total CFP Estimated Cost</b>			<b>\$ 574,906.00</b>			<b>\$ 574,906.00</b>

Capital Fund Program Five-Year Action Plan					
Part II: Supporting Pages—Work Activities					
Activities for Year : 4 FFY Grant: 2010 PHA FY: 2011			Activities for Year: 5 FFY Grant: 2011 PHA FY: 2012		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
<b>HA WIDE</b>	OPERATIONS	41,000.00	<b>HA WIDE</b>	<b>OPERATIONS</b>	41,000.00
	MANAGEMENT	29,681.00		A & E	30,681.00
	A&E	34,000.00		ADVERTISEMENT	3,000.00
	<b>SUBTOTAL</b>	<b>104,681.00</b>		<b>SUBTOTAL</b>	<b>74,681.00</b>
<b>NICHOLS TERRACE</b>			<b>BATE-WOOD</b>		
14-05	ELECTRICAL	65,000.00	14-06	SITE LIGHTING	30,000.00
14-05	KITCHENS	205,725.00	14-06	KITCHENS	115,000.00
14-05	BATHROOMS	58,500.00	14-06	BATHROOMS	30,000.00
14-05	FLOORING	40,000.00	14-06	FLOORING	20,000.00
14-05	PLUMBING	101,000.00	14-06	PLUMBING	37,500.00
	<b>SUBTOTAL</b>	<b>470,225.00</b>	14-06	ELECTRIC	37,500.00
				<b>SUBTOTAL</b>	<b>270,000.00</b>
			<b>CRESCENT DRIVE</b>		
			14-03	SITE LIGHTING	60,000.00
			14-03	PARKING PADS	170,225.00
				<b>SUBTOTAL</b>	<b>230,225.00</b>
<b>Total CFP Estimated Cost</b>		<b>\$ 574,906.00</b>			<b>\$ 574,906.00</b>

<b>Annual Statement/Performance and Evaluation Report</b>					
<b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary</b>					
<b>PHA Name:</b>		<b>Grant Type and Number</b>			<b>FFY of Grant:</b>
HOUSING AUTHORITY OF DANVILLE		Capital Fund Program Grant No: KY36PO14501-06 Replacement Housing Factor Grant No:			2006
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1 ) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 10/31/2006 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	25,000.00	25,000.00	25,000.00	3,878.58
3	1408 Management Improvements	25,000.00	25,000.00	25,000.00	0
4	1410 Administration	43,000.00	39,400.00	39,400.00	26,879.11
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	0.00	3,600.00	3,551.13	3,551.13
8	1440 Site Acquisition				
9	1450 Site Improvement	60,000.00	60,000.00	3,000.00	0
10	1460 Dwelling Structures	402,000.00	402,000.00	302,000.00	256,845.59
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures	11,906.00	11,906.00	5,000.00	2,562.00
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	8,000.00	8,000.00	8,000.00	4,249.99
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	574,906.00	574,906.00	410,951.13	297,966.40
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs	40,000.00			
26	Amount of line 21 Related to Energy Conservation Measures	70,000.00			

Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)								
Part II: Supporting Pages								
PHA Name: HOUSING AUTHORITY OF DANVILLE			Grant Type and Number Capital Fund Program Grant No: 501-06 Replacement Housing Factor Grant No:			Federal FY of Grant: 2006		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA WIDE	OPERATIONS	1406		25,000.00	25,000.00	25,000.00	3,878.58	
	MANAGEMENT IMPROVEMENT	1408		25,000.00	25,000.00	25,000.00	0.000	
	ADMINISTRATION	1410		43,000.00	39,400.00	39,400.00	26,879.11	
	A&E FEES	1430		0	3,600.00	3,551.13	3,551.13	
	RELOCATION COSTS	1495.1		8,000.00	8,000.00	8,000.00	4,249.99	
	<b>SUBTOTAL</b>			<b>101,000.00</b>	<b>101,000.00</b>	<b>100,951.13</b>	<b>38,558.81</b>	
McINTYRE CIRCLE								FORCE
14-01	WATER & SEWER LINES	1450		0.00	0.00	0.00	0.00	ACCOUNT
14-01	SITE LIGHTING & FENCING	1450		40,000.00	40,000.00	0.000	00.00	PROGRAM
14-01	PAVING	1450		20,000.00	20,000.00	3,000.00	00.00	DISCONTINUE D
14-01	THERMO-WINDOWS	1460	32	150,000.00	150,000.00	117,000.00	106,773.18	A&E
14-01	ELECTRICAL UPGRADE	1460	14	150,000.00	150,000.00	115,000.00	105,886.95	SERVICES
14-01	PLUMBING UPGRADE	1460	14	80,000.00	80,000.00	60,000.00	43,774.21	SOUGHT
14-01	FLOORING	1460	14	22,000.00	22,000.00	10,000.00	411.25	
14-01	RENOVATION OF OFFICE	1470	1	11,906.00	11,906.00	5,000.00	2,562.00	
	<b>SUBTOTAL</b>			<b>473,906.00</b>	<b>473,906.00</b>	<b>310,000.00</b>	<b>257,101.59</b>	
	<b>TOTAL</b>			<b>574,906.00</b>	<b>574,906.00</b>	<b>410,951.13</b>	<b>297,966.40</b>	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part III: Implementation Schedule**

PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program No: 501-06 Replacement Housing Factor No:					Federal FY of Grant: 2006
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
HA WIDE	9/30/2007			6/30/2008			
MCINTYRE CIRCLE	9/30/2007			6/30/2008			

# Annual Statement/Performance and Evaluation Report

## Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: <b>HOUSING AUTHORITY OF DANVILLE</b>	Grant Type and Number Capital Fund Program Grant No: KY36P014501-05 Replacement Housing Factor Grant No:	Federal FY of Grant: <b>2005</b>
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☐ Original Annual Statement 
 ☐ Reserve for Disasters/ Emergencies 
 ☒ Revised Annual Statement (revision no: 2) 
 ☐ Performance and Evaluation Report for Period Ending: 
 ☒ Final Performance and Evaluation Report 11/27/2006

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	20,000.00	20,000.00	20,000.00	20,000.00
3	1408 Management Improvements	10,000.00	4,700.00	4,700.00	4,700.00
4	1410 Administration	40,000.00	39,755.00	39,755.00	39,755.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs		383.00	383.00	383.00
8	1440 Site Acquisition				
9	1450 Site Improvement	26,446.31	19,182.00	19,182.00	19,182.00
10	1460 Dwelling Structures	442,094.55	487,573.00	487,573.00	487,573.00
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures	16,640.14	4,288.00	4,288.00	4,288.00
13	1475 Non-dwelling Equipment	19,000.00	0	0	0
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service	16,500.00	14,800.00	14,800.00	14,800.00
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	590,681.00	590,681.00	590,681.00	590,681.00
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages (Page 1 of 4)**

PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program Grant No: KYP014501-05 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA WIDE	OPERATIONS	1406		20,000.00	20,000.00	20,000.00	20,000.00	
	MANAGEMENT IMPROVEMENTS	1408		10,000.00	4,700.00	4,700.00	4,700.00	
	ADMINISTRATION	1410		40,000.00	39,755.00	39,755.00	39,755.00	
	FEES & COSTS	1430		0.00	383.00	383.00	383.00	
	DEBT SERVICE	1501		16,500.00	14,800.00	14,800.00	14,800.00	
	<b>SUBTOTAL</b>			<b>86,500.00</b>	<b>79,638.00</b>	<b>79,638.00</b>	<b>79,638.00</b>	
McINTYRE CIRCLE								
14-01	BICYCLE STANDS *	1450	33	900.00	0.00	0.00	0.00	Work
14-01	SMOKE DETECTORS	1460	3	217.89	218.00	218.00	218.00	performed
14-01	DOOR HARDWARE	1460	33	11,654.90	11,655.00	11,655.00	11,655.00	by
14-01	UNIT NUMBERS*	1460	35	6,900.00	4,849.00	4,849.00	4,849.00	Force
14-01	CABINETS	1460	4	0.00	247.00	247.00	247.00	Account
14-01	WINDOWS	1460	33	55,925.31	104,018.00	104,018.00	104,018.00	
14-01	OFFICE	1470	1	16,317.05	3,965.00	3,965.00	3,965.00	
	<b>SUBTOTAL</b>			<b>91,915.15</b>	<b>124,952.00</b>	<b>124,952.00</b>	<b>124,952.00</b>	
BATE-WOOD HOMES								
14-02	GAS METERS	1450	36	10,935.65	10,935.00	10,935.00	10,935.00	
14-02	BICYCLE STANDS *	1450	36	900.00	0.00	0.00	0.00	
14-02	CENTRAL HEAT AND AIR	1460	9	74,449.16	74,449.00	74,449.00	74,449.00	Complete
14-02	H2O TANKS/SMOKE DETECTORS	1460	36	23,423.18	23,423.00	23,423.00	23,423.00	
14-02	UNIT NUMBERS*	1460	36	4,650.00	3,152.00	3,152.00	3,152.00	
	<b>SUBTOTAL</b>			<b>114,357.99</b>	<b>111,960.00</b>	<b>111,960.00</b>	<b>111,960.00</b>	

\* Indicated work to be performed by Force Account

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages (Page 2 of 4)**

PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program Grant No: KYP014501-05 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005		
Development # Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
LINIETTA DRIVE								
14-07	SITE SIGN	1450	1	1,698.76	1,699.00	1,699.00	1,699.00	
14-07	BICYCLE STANDS *	1450	20	900.00	0.00	0.00	0.00	COMPLETE
14-07	EXTERIOR UNIT NUMBERS*	1460	27	5,888.00	5,958.00	5,958.00	5,958.00	
	<b>SUBTOTAL</b>			<b>8,486.76</b>	<b>7,657.00</b>	<b>7,657.00</b>	<b>7,657.00</b>	
CRESCENT DRIVE								
14-03	SITE SIGN	1450	1	4,259.85	4,260.00	4,260.00	4,260.00	
14-03	BICYCLE STANDS *	1450	30	1,125.00	461.00	461.00	461.00	COMPLETE
14-03	CENTRAL HEATING & AIR	1460	40	91,402.24	91,402.00	91,402.00	91,402.00	
14-03	ATTIC ACCESS	1460	20	5,812.27	5,812.00	5,812.00	5,812.00	
14-03	GUTTERS & DOWNSPOUTS	1460	20	15,343.92	15,344.00	15,344.00	15,344.00	
14-03	CENTRAL HEATING & AIR	1460	2	11,610.11	11,610.00	11,610.00	11,610.00	
14-03	SHUTTERS AND UNIT NUMBERS*	1460	40	12,015.00	12,015.00	12,015.00	12,015.00	
14-03	COMMUNITY BLDG CENTRAL AIR	1470	1	323.09	323.00	323.00	323.00	
	<b>SUBTOTAL</b>			<b>141,891.48</b>	<b>141,227.00</b>	<b>141,227.00</b>	<b>141,227.00</b>	
BATE-WOOD HOMES								
14-04	BICYCLE STANDS *	1450	8	300.00	0.00	0.00	0.00	
14-04	BATHROOM UPGRADE *	1460	8	11,052.00	10,709.00	10,709.00	10,709.00	COMPLETE
14-04	DRYER PLUGS & OUTLETS *	1460	8	2,000.00	0.00	0.00	0.00	
14-04	UNIT NUMBER *	1460	8	1,318.00	3,377.00	3,377.00	3,377.00	
	<b>SUBTOTAL</b>			<b>14,670.00</b>	<b>14,086.00</b>	<b>14,086.00</b>	<b>14,086.00</b>	
NICHOLS TERRACE								
14-05	BICYCLE STANDS *	1450	30	1,125.00	0.00	0.00	0.00	
14-05	SHUTTERS AND UNIT NUMBERS *	1460	40	8,291.00	8,491.00	8,491.00	8,491.00	COMPLETE
	<b>SUBTOTAL</b>			<b>9,416.00</b>	<b>8,491.00</b>	<b>8,491.00</b>	<b>8,491.00</b>	



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**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages (Page 3 of 4)**

PHA Name: HOUSING AUTHORITY OF DANVILLE		Grant Type and Number Capital Fund Program Grant No: KYP014501-05 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
<b>BATE-WOOD HOMES</b>								
14-06	BICYCLE STANDS *	1450	20	900.00	0.00	0.00	0.00	
14-06	GUTTERS & DOWNSPOUTS *	1460	20	4,615.00	4,997.00	4,997.00	4,997.00	COMPLETE
14-06	SHUTTERS & UNIT NUMBERS*	1460	20	5,115.00	5,114.00	5,114.00	5,114.00	
	<b>SUBTOTAL</b>			<b>10,630.00</b>	<b>10,111.00</b>	<b>10,111.00</b>	<b>10,111.00</b>	
<b>LATIMER HEIGHTS</b>								
14-08	SHUTTERS & UNITS NUMBERS *	1460	60	7,073.00	7,073.00	7,073.00	7,073.00	
14-08	WASHERS & DRYERS*	1475	8	7,000.00	0.00	0.00	0.00	COMPLETE
	<b>SUBTOTAL</b>			<b>14,073.00</b>	<b>7,073.00</b>	<b>7,073.00</b>	<b>7,073.00</b>	
<b>BURCKLEY DRIVE</b>								
14-09	BICYCLE STANDS *	1450	40	1,125.00	0.00	0.00	0.00	
14-09	SIGN	1450	1	11.82	12.00	12.00	12.00	COMPLETE
14-09	KITCHEN CABINETS	1460	2	11,527.54	11,528.00	11,528.00	11,528.00	
14-09	SHUTTERS & UNIT NUMBERS *	1460	48	8,737.00	8,939.00	8,939.00	8,939.00	
	<b>SUBTOTAL</b>			<b>21,401.36</b>	<b>20,479.00</b>	<b>20,479.00</b>	<b>20,479.00</b>	
<b>COYLE MANOR</b>								
14-10	SIGN	1450	1	1,815.23	1,815.00	1,815.00	1,815.00	
14-10	BICYCLE STANDS*	1450	10	450.00	0.00	0.00	0.00	
14-10	KITCHEN CABINETS	1460	2	3,917.77	3,918.00	3,918.00	3,918.00	COMPLETE
14-10	SHUTTERS & UNIT NUMBERS*	1460	20	2,246.00	2,364.00	2,364.00	2,364.00	
	<b>SUBTOTAL</b>			<b>8,429.00</b>	<b>8,097.00</b>	<b>8,097.00</b>	<b>8,097.00</b>	

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**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages (Page 4 of 4)**

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**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part III: Implementation Schedule**

[illegible]

## **ATTACHMENT I**

### **RESIDENT ADVISORY BOARD COMMENTS**

AMP101 Attended by two residents. One resident expressed concerns about relocation due to renovations. The other resident requested the removal of two trees as a landscaping improvement.

AMP201 Attended by two residents. Both indicated that they were looking forward to off-street parking.

AMP301 Attended by 21 residents. One resident was concerned about the attempt to establish services for frail elderly. She stated that it would cause the site to become a nursing home. The majority of the residents had positive comments on the planned capital improvements.

## **ATTACHMENT J**

### **DEFINITION OF "SUBSTANTIAL DEVIATION" AND "SIGNIFICANT AMENDMENT OR MODIFICATION"**

The Public Housing Agency Plan Final Rule requires that each Public Housing Authority must define the terms "substantial deviation" and "significant amendment or modification." In addition, these definitions must be developed in conjunction with the Resident Advisory Board and must be included in the submission of the Housing Authority of Danville's Annual Plan.

The Housing Authority of Danville has, in conjunction with the Resident Advisory Board, developed the following definitions, as required by 24 CFR 903.7(r).

"Substantial deviation" from the Agency's Five Year Plan will include: Any change to a goal or objective that is included in the Housing Authority of Danville's Five Year Plan that would have an effect on the public housing residents.

"Significant Amendment or Modification" to the Agency's Five Year or Annual Plan is defined as follows:

Changes to rent, admissions policies and to the organization of the waiting list;

Additions of new activities under a component (e.g., plan to dispose of public housing units not previously included in the Annual Plan or conversion activities);

Changes to the current Grievance or Informal Hearing Procedures;

Any regulatory changes will be made to any Public Housing Authority policies or procedures as a matter of ongoing administration and will not be considered to constitute a significant amendment or modifications for purposes of the Housing Authority of Danville's Agency Plan.

## ATTACHMENT K

### HOUSING AUTHORITY OF DANVILLE PROGRESS IN MEETING 5-YEAR GOALS SET FOR 2005

1. **Promote the rights of the frail elderly to remain in their own homes.** The Senior Companion Program volunteers provide meal preparation, light housekeeping, transportation and companionship to assigned frail elderly at no cost to the client. We are able to service a select group of about 35 frail elderly through the Senior Companion Program.
2. **Collaborate with KyADAPT in developing a group home for hearing impaired adults with multiple disabilities.** KyADAPT continues to search for funding sources to pay for staff. The unit set aside for this group home will be undergoing complete renovation to make it totally accessible.
3. **Provide the best affordable housing in the community to low income families by increasing occupancy rate to greater than 97%.** High vacancies continue to exist at Burckley Homes (KY14-09) due to criminal activity across the street at Heather Hills. The Housing Authority of Danville is working with the police department to provide more police presence. The housed officer has been transferred up to the front of the complex and an agreement has been signed for the police department to operate a surveillance unit directly across from Heather Hills. Additionally, the housing manager coaches applicants to set funds aside so they can take the units as soon as possible instead of having to wait until payday of the beginning of the month. This will allow the family to move into the unit when it is ready, not when their check comes in.
4. **Make energy conservation improvements to McIntyre Circle and Bate-Wood Homes using Capital Funds.** The cost of the renovations will increase because of the termination of the Force Account crews. The units that have been turned over are demonstrating energy efficiency through lower utility usage. The Housing Authority of Danville has started replacing all incandescent lights with fluorescent where ever possible.

5. **Provide avenues for family self-sufficiency through collaborative agreements with local agencies.** A 4-bedroom accessible house in Linietta Homes has been leased as a group home to HomePlace for adults with mental challenges. The Danville School System has leased a unit in Burckley Homes for their No Child Left Behind program.

6. **Improving curb appeal.** Site signage and flowerbeds have been established at 7 of nine sites. Some of the residents have requested permission to maintain the flowerbeds. The housing authority provides the funds for the materials needed.

7. **Maintain physical assets in an efficient and cost saving way.** We are still working on revising our old methods. Budget constraints are forcing the Housing Authority to work faster, smarter, and cheaper. With the introduction of Force Account labor being used for Capital Fund improvements, we have been able to share labor where it is needed most, allowing us to work more efficiently.

8. **Remain at high performer status.** The Housing Authority of Danville will have to work a little harder. PHAS Score was 89.